

MINUTES
of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS ASSOCIATION
Semi-Annual Board Meeting
April 19, 2007

Call to Order:

- Meeting called to order by President Lenny Govoni at 12:02 pm in the Breslin Center Meeting Rooms B, C, & D.
- The following Officers and Directors were present –
- Dan Chegwidden, Michael Gardner, Joe Garza, Lenny Govoni, Jim Hensley, Sue Hopper, Diane Mayers, Richard Moore, Bob Nowicki, Troy Robertson, Sara Siebert, & Andrew Verhage.
- The following Officers/Directors had an excused absence –
 - John Phillipich
- Counsel was not present

Review/Approve Minutes:

Minutes

- October 2006 Semi-Annual minutes were approved as amended.

Elections:

- The following Executive Board Members were elected by acclimation;
 - Jim Hensley, **Vice President for Contract Administration** – Motion made by Susan Garmo , Seconded by Lenny Govoni. Motion carried.
 - Dan Chegwidden, **Vice President for Contract Negotiations** – Motion made by Susan Garmo, Seconded by Bruce Earhart. Motion carried.
 - Troy Robinson, **Corresponding Secretary** – Motion made by Susan Garmo , Seconded by Joe Garza. Motion carried.
- Contested positions:
 - **Membership Secretary** –No nominations from the floor; nominations closed.
 - Candidates: Diane Mayer; Carol Stier; Iris Taylor.
 - **4 Director Positions** - No nominations from the floor; nominations closed.
 - Candidates: Brandon Baswell; Rene Bockes; Mike Gardner, Susan Hopper; John Phillipich; Sara Siebert.
- Members who were not able to attend the Semi-Annual Meeting held on April 19th may obtain an absentee ballot package from Susan Garmo.
- Please contact her at garmo@msu.edu to request an absentee ballot package. Directions for completion and submission of the ballot will be included. Ballots must be postmarked by April 26, 2007 and received no later than April 30, 2007. Ballots which have been postmarked or received after these dates will not be counted.
- All positions are for a two year term runs from October 2007 through September 2009.

Report of Officers:

President (Lenny Govoni)

- Govoni thanked the staff of Breslin Center for hosting this meeting.
- President Govoni reported open enrollment for health care is currently on going. PHP will be the low cost provider. Those electing for the BCBS PPO will need to pay the premium difference as agreed in the collective bargaining agreement.
- Actual Health care cost experienced was less than anticipated therefore APSA members can expect a raise increase between 2.50 and 2.75 in October 2008.
- Govoni reminded members that several area pharmacies offer commonly prescribed antibiotics free of charge.
- Upcoming meeting with Union Presidents and University officials including President, Provost and Vice President of Finance to review potential budget cuts impacting the University.
- Govoni encouraged members to review construction website to know of upcoming construction projects on campus. <http://construction.msu.edu/>

VP for Contract Negotiations (Dan Chegwiddden)

- Addressed members and asked if anyone had any questions regarding the negotiations process. No questions were asked.
- Invited members to submit concerns or issues they wanted viewed in the negotiations process.

VP for Contract Administration (Jim Hensley)

- Hensley thanked Sara Siebert and John Phillipich for their help with grievances.
- Report submitted; review of the April 19, 2007 APSA grievance report, a copy of which was provided to each member present.
- Currently there are nine grievances the contract administration team is working on.
- Special conferences have been delayed due to health of council.
- APSA Board currently being represented by Bob White acting legal counsel.

Treasurer (Andrew Verhage)

- Verhage reviewed the financial reports; a copy of which was available to all those present.
 - Balance as of February 28, 2007 was \$222,741.15. APSA is in good financial shape.
 - APSA Rent to increase May 2007
 - Verhage reviewed "Report of Independent Auditors" a copy of which was handed to each member present.
 - Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report.

Corresponding Secretary (Troy Robertson)

- Thanked Susan Garmo for her assistance as election committee chair.
- APSA Website will be updated with election information.

Membership Secretary (Acting; Diane Mayers)

- Mayers reviewed the February 2007 membership report, a copy of which was available to all those present.
 - Total on Roster is 959
 - Two members on lay-off as of February 2007.

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report.
- Grievance – no report.
- Finance – no report.

University Committee Reports:

- All-University Traffic Committee - no report

Unfinished Business:

- None

New Business:

Announcements:

The next Board meeting is scheduled for 12noon on Tuesday, May 8, 2007 at the International Center.

Adjournment:

Motion made by Govoni to adjourn the meeting and was seconded by Joe Garza. Motion carried and the meeting was adjourned at 1:06pm.