

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION**

Executive Board Meeting, Tuesday, October 9, 2007

Call to Order:

Meeting called to order by APSA President Govoni, at 12:10 pm in the Holden Hunt Club meeting room.

The following Officers and Directors were present –

- Dan Chegwidden, Kathleen Deneau, Michael Gardner, Lenny Govoni, Joe Garza, Jim Hensley, Sue Hopper, Diane Mayers, Richard Moore, Bob Nowicki, Troy Robertson, Sara Siebert and Andrew Verhage.

The following Officers and Directors were excused:

- Brandon Baswell, John Phillipich.

Counsel present:

- Dan Hankins

Review/Approve Minutes:

- September minutes approved as submitted.

Report of Officers:

President (Lenny Govoni)

- Diane Mayers will attend the next Coalition meeting on behalf of APSA.
- Govoni to attend Long Term Disability Pacific Resources recommendation presentation and review meeting October 16, 2007 @ 10:00 am.
- Govoni to attend October 25, 2007 monthly meeting for Joint Health Care Coalition.
- Govoni thanked Hensley for representing and attending a meeting to discuss replacement for Vice President of Human Resources.

VP for Contract Negotiations (Dan Chegwidden)

- Chegwidden announced that he along with APSA counsel and negotiations committee had four sessions with University officials to discuss contract.
- Committee presented University with four pages of non-economic proposals to review
- Next meeting scheduled for October 16, 17, and 1/2 day on 19th.

VP for Contract Administration (Jim Hensley)

- Report submitted; review of the October 9, 2007 APSA grievance report, a copy of which was provided to each Board member present.
- Grievance #07-09 reviewed
- Contact #2 reviewed.

Treasurer (Andrew Verhage)

- Verhage reviewed August 2007 financial report, a copy of which was provided to each Board member present.
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Troy Robertson)

- APSA Semi Annual Meeting scheduled for Thursday October 25, 2007; Robertson will order food for luncheon from Spartan Signature Catering to reduce our costs. (Breslin has historically ordered the food for lunch. However, when booking the meeting rooms with Nancy, she mentioned Breslin charges a 15% service charge for this service.)
- Newsletter is complete and should be delivered any time now. Newsletter addresses the New Member Orientation and Semi-Annual Meeting which will be held in October.
- The website has been updated with the newsletter and current items of interest.

Membership Secretary (Diane Mayers)

- Mayers reviewed July and August 2007 membership reports; copies of which were provided to each Board member present.
- Total on Membership roster - 984
- New member luncheon noon Monday October 15, 2007 University Club.
- All Membership questions should be forwarded to Mayers.

Negotiations:

- None

Standing Committee Reports:

- Bylaws - no report
- Grievance – no report
- Finance – no report.
- Fair Labor Standards Act – no-report
- Bargaining Unit Committee – no report

All-University Traffic Committee

- No report

Employee Assistance Program

- Gardner representing APSA and attended first meeting.
- Packet of information was provided to each board member present.
- Gardner suggested a link on the APSA website for Healthy 4U website www.health4u.msu.edu.

Unfinished Business:

- None

New Business:

- None

Announcements:

- The next Board meeting is scheduled for 12:00 pm Tuesday, November 13, 2007 Holden Hunt Club meeting room.

Adjournment:

- Motion made by Sue Hopper to adjourn the meeting and was seconded by Diane Mayers. Motion carried and the meeting was adjourned at 1:50 pm.