

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION**

Executive Board Meeting, Tuesday, August 14, 2007

Call to Order:

Meeting called to order by APSA President Govoni, at 12:04 pm in the International Center meeting room.

The following Officers and Directors were present –

- Brandon Baswell, Dan Chegwiddden, Kathleen Deneau, Michael Gardner, Lenny Govoni, Jim Hensley, Diane Mayers, Bob Nowicki, Troy Robertson, Sara Siebert and Andrew Verhage.

The following Officers and Directors were excused:

- Joe Garza, Sue Hopper, Richard Moore, John Phillipich.

Counsel present:

- Dan Hankins

Review/Approve Minutes:

- July minutes approved as submitted.

Report of Officers:

President (Lenny Govoni)

- Mayer and Govoni will attend August 23, 2007 meeting with Caremark to review riders. Govoni will report to board issues discussed at next board meeting.
- No date has been set for quarterly presidents dinner; university budget issues typically discussed at this meeting. All items discussed are considered confidential.

VP for Contract Negotiations (Dan Chegwiddden)

- Chegwiddden announced that he along with the negotiations team have been actively working with counsel to prepare for upcoming negotiations with university.
- Currently we have 45 pages of issues and concerns that will be moved forward.
- Chegwiddden will provide board members with updates as negotiation discussions with university moves forward.

VP for Contract Administration (Jim Hensley)

- Report submitted; review of the August 14, 2007 APSA grievance report, a copy of which was provided to each Board member present.
- The following grievances were reviewed:
 - 07-08 reviewed; Motion made by Jim Hensley to move grievance of member having supervisory duties removed to arbitration, seconded by Bob Nowicki; motion passed unanimously.
- Contacts reviewed: #3; #6.

Treasurer (Andrew Verhage)

- Verhage reviewed June 2007 financial report, a copy of which was provided to each Board member present.
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- Request made to place upcoming compensation percentages on front page of APSA website.

Corresponding Secretary (Troy Robertson)

- Counsel to write two articles for upcoming member newsletter
- Diane to submit article regarding new member luncheon

Membership Secretary (Diane Mayers)

- Mayers reviewed June 2007 membership report; copy of which was provided to each Board member present.
- Total on Membership roster - 984

Negotiations:

- None

Standing Committee Reports:

- Bylaws - no report
- Grievance – no report
- Finance – no report.
- Fair Labor Standards Act – no-report

Unfinished Business:

- Siebert reported that she enjoyed sitting on the review committee for the MSU Family Fund scholarship and that she would be happy to represent APSA in the future on this committee.

New Business:

- Mike Gardner was appointed to the Employee Assistance Program committee as the APSA representative.
- Executive board will meet September 11, 2007 11:00 am to discuss organization of APSA.

Announcements:

- The next Board meeting is scheduled for 12:00 pm Tuesday, September 11, 2007 Holden Hunt Club meeting room.

Adjournment:

- Motion made by President Govoni to adjourn the meeting and was seconded by Jim Hensley. Motion carried and the meeting was adjourned at 1:56 pm.