

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION**

**Executive Board Meeting, Tuesday, July 10, 2007**

Call to Order:

Meeting called to order by APSA Vice President Hensley, at 12:01 pm in the International Center meeting room.

The following Officers and Directors were present –

- Kathleen Deneau, Joe Garza, Lenny Govoni, Jim Hensley, Sue Hopper, Diane Mayers, Richard Moore, Bob Nowicki, John Phillipich, Troy Robertson, Sara Siebert and Andrew Verhage.

The following Officers and Directors were excused:

- Brandon Baswell, Dan Chegwiddden, Michael Gardner, and Lenny Govoni.

No Counsel was present

Review/Approve Minutes:

- June minutes approved as amended.

Report of Officers:

President (Lenny Govoni absent; report by Hensley)

- Hensley along with other union leaders met with Fred Poston and Dave Byelich on Monday June 9<sup>th</sup> at 4:00 pm to discuss budget update for university.
  - MSU Board of Trustees will meet on Wednesday July 11, 2007 to approve upcoming university budget.
  - 1.8 permanent reduction in general operating budget
  - Proposed 9.6% general tuition increase for fall 2007.
  - Currently state is still holding back 1/11 payment to University.
  - President Simon will be given the authority to implement additional increase up to 17% for spring 2008 if 1/11 still withheld.
- 14% increase in financial aid offered to students.

VP for Contract Negotiations (Dan Chegwiddden- absent; report by Hensley)

- Hensley reported that counsel needs to submit letter to University officials informing them of intent to negotiate.
- Siebert reported that University did not hold back raises if negotiations extended beyond end of contract.

VP for Contract Administration (Jim Hensley)

- Report submitted; review of the July 10, 2007 APSA grievance report, a copy of which was provided to each Board member present.
- The following grievances were reviewed:
  - 07-08 reviewed; moving this grievance to "step two" level so that counsel will be present.
- Contacts reviewed:
  - #13; #14 and #15.

- Special Conference issues reviewed:
  - Hensley met with Jim Nash; Scott Sowulewski and Jeff Brodie from Employee Relations on Tuesday June 12, 2007 to review several issues effecting APSA members. The following items were reviewed:
    - Cell Phone reimbursement policy –varies among departments; request from APSA for consistency in policy.
    - Merit pay issues – departments approach to having APSA’s decide merit for other APSA members.
    - FIS/HIS project and its impact on members
    - Impact on losing officers of the organization due to reclassification
    - Reorganization – university obligation to provide information forewarning employees
    - Confidential Agreements- how they are being handled or mishandled by university management.
  - Employee Relations concerned with APSA sending emails inquires to members without first forewarning HR of intent to do so. HR would like to be prepared to handle questions that may arise as a result of the email.

Treasurer (Andrew Verhage)

- Verhage reviewed May 2007 financial report, a copy of which was provided to each Board member present.
- Balance of 5/31/07 was \$232,782.50
- Treasurer’s report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report.

Corresponding Secretary (Troy Robertson)

- Robertson working on next newsletter to be published at end of July.
- APSA August newsletter will include names of all APSA members with 15 years or more of service to University.
- APSA August newsletter will formally announce election results

Membership Secretary (Diane Mayers)

- Mayers reviewed April and May 2007 membership reports; copies of which were provided to each Board member present.
- Total on Membership roster - 981

Negotiations:

- None

Standing Committee Reports:

- Bylaws - no report
- Grievance – no report
- Finance – no report.

Unfinished Business:

- None

New Business:

None

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Announcements:

- The next Board meeting is scheduled for 12:00 pm Tuesday, August 14, 2007 International Center Meeting room.

Adjournment:

- Motion made by Vice President Hensley to adjourn the meeting and was seconded by Bob Nowicki. Motion carried and the meeting was adjourned at 1:22 pm.