

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Executive Board Meeting, Tuesday, February 13, 2007**

Call to Order:

Meeting called to order by APSA President Govoni, at 1:39 pm in the Holden Hall Hunt Club Room.

The following Officers and Directors were present –

- Dan Chegwidden, Kathleen Deneau, Michael Gardner, Joe Garza, Lenny Govoni, Jim Hensley, Sue Hopper, Diane Mayers, Richard Moore, Bob Nowicki, John Phillipich, Troy Robertson. Sara Siebert and Andrew Verhage.

The following Counsel were present –

- Dan Hankins, Jayne Flanigan

No association members were present

Review/Approve Minutes:

- January minutes approved as submitted.

Report of Officers:

President (Lenny Govoni)

- Govoni reported actual Health care cost experienced was between 6.41 and 9.6.
- This is lower than expected; so we can expect a raise increase between 1.75 and 2.0 in October 2008.
- Possible explanation: more generic drugs being prescribed; more drugs coming off patent.
- CTU- monthly coalition meeting; Govoni will attend as APSA representative for informational purposes only.

VP for Contract Negotiations (Dan Chegwidden)

- Contract negotiations team members announced: Dan Chegwidden, Lenny Govoni, Jim Hensley, Bill Matt, Diane Mayers, Oralee Rivet, and Toya Pruitt.
- Contract negotiations items reviewed in earlier board retreat.

VP for Contract Administration (Jim Hensley)

- Report submitted; review of the February 13, 2007 APSA grievance report, a copy of which was provided to each Board member present.

Grievances:

- All 07 grievances were reviewed.
- Very busy time for Jim, Sara and John as far as the amount of grievances filed by members.

Special Conferences

- No update

Contacts:

- Contact 10 – Reviewed.

Treasurer (Andrew Verhage)

- Verhage reviewed December 2006 financial report, a copy of which was provided to each Board member present.
- Balance of 12/31/06 was \$225,304.29
- Treasurer's report will be filed for audit.
- Discussion by Robertson recommending transferring money from Citizens Bank (due to low interest rate) into MSUFCU –IMMA account.
- Motioned made by Garza that monies should be transferred from Citizens to MSUFCU; seconded by Bob Nowicki. Motion passed unanimously.
- Verhage announced intention to stagger MSUFCU CD's by \$2000 each as they mature.

Recording Secretary (Kathleen Deneau)

- No report.

Corresponding Secretary (Troy Robertson)

- APSA membership newsletter being compiled.
- Govoni will submit letter to member from President.
- All members of the contract negotiations team will be listed.
- All upcoming open APSA executive board positions will be listed in newsletter including Vice President for contract Administration; Vice President for contract negotiations; Corresponding Secretary; Membership Secretary; and five Director position's up for re-election.
- Chair of nomination committee –Susan Garmo and Denise Mahoney will oversee election results.
- Nominations due March 13, 2007 and election at Semi-Annual meeting on Thursday April 19, 2007.

Membership Secretary (Diane Mayers -Acting)

- Mayers met with Sudduth to review process of running membership reports.
- Reviewed the November 2006 membership report, a copy of which was provided to each Board member present.
- Roster total –955
- 2 Members on layoff

Members Privilege:

- None

Standing Committee Reports:

- Bylaws
- Richard Moore suggested we change the bylaws to address issue of reclassification of executive board members from APSA to APA -90 day grace period.

- Hankins offered to write a "Letter of understanding."
- Grievance – no report.
- Finance – no report.

University Committee Reports:
All-University Traffic Committee

- Public feedback forums: Faculty/staff focus: Wells Hall, Room B106 on Tuesday, 2/20/2007 from 4:30 pm to - 6:30 pm

Unfinished Business:

- Motion made by Jim Hensley to appoint Diane Mayers as acting membership secretary for remainder of term ending October 1, 2007; seconded by Sue Hopper. Motion passed unanimously.
- Coalition bylaws language questioned by Moore; Govoni will send PDF copy of bylaws to Connie Deford requesting estimate on reviewing language in bylaws.

New Business:

- Counsel requested permission to pursue legality of "public employee retirement benefits forfeiture act" with University. Motion by Chegwidden that APSA board give APSA counsel authority to file mandamus against university regarding MSU proposed pension proposal; Siebert seconded motion; Motion passed unanimously.

Announcements:

- The next Board meeting is scheduled for 12:00 pm Tuesday, March 13, 2007 at Holden Hall Hunt Club Room.

Adjournment:

- Motion made by Govoni to adjourn the meeting and was seconded by Hensley. Motion carried and the meeting was adjourned at 2:50 pm.