

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Executive Board Meeting, Tuesday, December 12, 2006**

Call to Order:

Meeting called to order by VP for Contract Administration, Jim Hensley at 12:11 pm in the Holden Hall Hunt Club Room.

The following Officers and Directors were present –

- Joe Garza, Jim Hensley, Sue Hopper, Diane Mayers, Richard Moore, Bob Nowicki,
- John Phillipich, Troy Robertson. Sara Siebert, Deborah Sudduth and Andrew Verhage

The following Officers/Directors had an excused absence –

- Dan Chegwiddden, Kathleen Deneau, Michael Gardner and Lenny Govoni
- Counsel was not present
- No association members were present

Review/Approve Minutes:

- November minutes amended and approved.

Report of Officers:

President (Lenny Govoni) Hensley served in Govoni's absence

- Hensley will attend the Joint Health Care Coalition meeting on Thursday, December 14, 2006. Two issues regarding health care were forwarded by the board for Hensley to inquire about at this meeting.

VP for Contract Negotiations (Dan Chegwiddden)

- Absent, no report

VP for Contract Administration (Jim Hensley)

- Report submitted; review of the December 12, 2006 APSA grievance report, a copy of which was provided to each Board member present.

Special Conferences

- APSA and Employee Relations have not met since May 2006. As a result there are several new issues to be discussed including layoffs of long term employees (23+ years or service), the impact of reorganizations across campus, and "relief" for supervisors who are earning less than their subordinates.

Contacts:

- Contact 7 – Reviewed; Spirited discussion followed. Awaiting response from Employee Relations
- Contact 9 – Reviewed; discipline can be removed after 18 months but employee or association must request removal
- Contact 10 – Reviewed; the association may advise but not represent probationary members
- Contact 11 – Reviewed; there is nothing in our contract about shift differentials for APSA members except for the letter of agreement that covers APSA members in Physical Plant, Grounds and Police. Exploring with counsel if this could be a mandatory issue for bargaining

- Contact 15 – Reviewed; the need to investigate a reported a new MERC (Michigan Employment Relations Commission) ruling which would allow for less than 5 day suspensions for exempt employees, which is the designation of most our membership

Treasurer (Andrew Verhage)

- Verhage reviewed October 2006 financial report, a copy of which was provided to each Board member present.
- Balance of 10/31/06 was \$225,568.89
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- Absent, no report.

Corresponding Secretary (Troy Robertson)

- No report.

Membership Secretary (Deborah Sudduth)

- Sudduth reviewed the September 2006 membership report, a copy of which was provided to each Board member present.
- Roster total –955
- 4 Members on layoff
- Correspondence figures were high because of two mailings for the new member orientation.

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report.
- Grievance – no report.
- Finance – no report.

University Committee Reports:

All-University Traffic Committee

- No report

Unfinished Business:

- Review of Coalition bylaws at February Retreat. Tabled

New Business:

- None

Announcements:

- Sudduth announced that she will be married in 2007, February 10th is the tentative date.
- Sudduth also announced that the copier/fax at the APSA office is back in working order.
- The next Board meeting is scheduled for noon Tuesday, January 9, 2007 at Holden Hall Hunt Club Room.

Adjournment:

- Motion made by Hensley to adjourn the meeting and was seconded by Garza. Motion carried and the meeting was adjourned at 1:04pm.