

**MINUTES**  
**of the**  
**ADMINISTRATIVE PROFESSIONAL SUPERVISORS ASSOCIATION**  
**October 19, 2005**  
**Semi-Annual Meeting**

**Call to Order:**

- Meeting called to order by President Govoni at 12:03pm.
- The following Officers and Directors were present -
  - Dan Chegwiddden, Mike Gardner, Lenny Govoni, Jim Hensley, Diane Mayers, Richard Moore, Bob Nowicki, Troy Robertson, Sara Siebert, Gavin Smith, Deborah Sudduth, Sue Titus, Drew Verhage.
- The following Officers/Directors had an excused absence –
  - Joe Garza, John Phillipich.
- The following guest was present –
  - Provost Kim Wilcox.

**Review Minutes** (from the April 2005 semi-annual meeting):

- Govoni corrected health care information he presented at the April 2005 semi-annual meeting; health care costs are up 14% this year (not the 2% that was reported) which means the APSA pay raise for 2006 will be 2% (not the 3.25-3.5% that was reported).
- April 2005 Semi-annual Meeting Minutes will be filed as amended.

**Report of Officers:**

President (Lenny Govoni)

- Govoni provided an update on the status of health care negotiations -
  - Meetings are scheduled in September, October, and November.
  - Goal is to have a tentative agreement by Thanksgiving, with ratification in December.
  - Graduate student Union and faculty are not in the health care coalition (Joint Coalition of Labor Organizations).
  - PHP does not have any premiums.
- Govoni invited Sudduth to the podium to introduce Provost Wilcox.
  - Sudduth read Wilcox's bio and introduced him.
- Provost Wilcox made the following comments –
  - MSU highly thought of across the country, especially in the area of research. In the top 100 of universities in the world.
  - MSU started the trend of relating world issues to classroom instruction.
  - There is a very good sense of "community" at MSU.
  - He thinks very highly of President Simon, who is addressing many issues.
  - President Simon has charted a course for MSU for the next seven years; the five point plan is called Boldness by Design.
    - Enhance the student experience
    - Increase instructional reach

President – continued

- Provost Wilcox - continued
  - Enrich community, economics, and family life
  - Increase research opportunities
  - Strengthen stewardship
- Provost Wilcox answered questions from the audience and commented that –
  - He supports Unions; believes they are helpful, especially with communication.
  - “Staying on Message” is very important.
  - The MSU Board of Trustees allocated 9.7 million dollars to enhance academic programs.

VP for Contract Negotiations (Dan Chegwidden)

- No report.

VP for Contract Administration (Jim Hensley)

- Hensley reviewed the October 11<sup>th</sup> APSA Grievance report, a copy of which was available to all those present.
- Merit pay issues were briefly discussed; Hensley reminded everyone to first speak with their immediate supervisor before calling him.
- Pay Increase Percent document was briefly reviewed.
- Hensley spoke about the issue of retirement vs. layoff; layoff seems to be a trend directed towards females. Call Hensley to discuss if you encounter this problem.

Treasurer (Andrew Verhage)

- Verhage reviewed the financial reports; a copy of which was available to all those present.
  - Balance as of August 31, 2005 was \$216,914.88. APSA is in good financial shape.
  - Fiscal year begins in September.
  - Interest rates are going up.
  - Treasurer’s report will be filed for audit.

Recording Secretary (Gavin Smith)

- Nothing to report.

Corresponding Secretary (Troy Robertson)

- Nothing to report

Membership Secretary (Deborah Sudduth)

- Sudduth reviewed the August 2005 membership report, a copy of which was available to all those present.
  - Membership average is holding steady around 915.
  - Four members on lay-off as of August 2005.
- Sudduth briefly spoke about the APSA New Members luncheon.

**Members Privilege:**

- Govoni discussed the following items about health care flexible spending accounts -
  - Open enrollment is scheduled for November. Check the recent edition of *Source* for details.
  - Will have until the end of March 2006 to spend money set aside in 2005.
  - Weyco representatives are available to visit campus departments to review issues and/or concerns.

**Standing Committee Reports:**

- Bylaws
  - No report.
- Finance
  - No further report.
- Grievance
  - No further report.
- Negotiations
  - No report

**University Committee Report:**

- All-University Traffic Committee
  - No report.

**Unfinished Business:**

- None

**New Business:**

- The next Executive Board meeting is scheduled for 12noon on Tuesday, November 8, 2005 in the Holden Hall Hunt Club room. All members are invited to attend.
- The next semi-annual meeting is scheduled for April 2006 – specific date, time and location to be announced.

**Adjournment**

- Motion made by Hensley and seconded by Nowicki to adjourn the meeting. Motion carried and the meeting was adjourned at 1:20pm.