

**ADMINISTRATIVE PROFESSIONAL SUPERVISORS ASSOCIATION
MINUTES
of the
Executive Board Meeting
Tuesday, February 8, 2005**

Call to Order:

- Meeting called to order by President Govoni at 12:05pm in the Holden Hall Hunt Club room.
- The following Officers and Directors were present –
 - Dan Chegwidden, Chas Cloutier, Michael Gardner, Joe Garza, Lenny Govoni, Jim Hensley, Diane Mayers, Bob Nowicki, John Phillipich, Troy Robertson, Sara Siebert, Gavin Smith, Deborah Sudduth, Sue Titus, Andrew Verhage.
- The following guests were present –
 - Joan Knapp, Richard Moore, Oralee Rivet.

Review/Approve Minutes:

- The correct spelling of the name of the company that administers the MSU health care spending accounts is Weyco.
- January 2005 Board Minutes approved as corrected.

Report of Officers:

President (Lenny Govoni)

- The Health Care Coalition will meet on February 9, 2005.
- MSU union presidents are scheduled to have dinner/discussion with President Simon and VP Poston is scheduled for February 15.
- Govoni will represent APSA at the luncheon and MSU President Inauguration on February 11.
- Jayne Flanigan attended the January 27th Joint Health Care Coalition meeting with the University in place of Govoni who was unable to attend. She e-mailed Govoni, Chegwidden and Hensley three pages of notes from the meeting (copy available to Board members from one of these individuals). Main topics included –
 - Discussion about the use of social security numbers, which are being removed from most of our health care cards. [Govoni commented that the new Patriot Act impacts this area.]
 - Long-term health care now available to the faculty; anticipate it will be available to MSU staff at some point in the future.
- Govoni reported that MSU health care open enrollment is scheduled for April 18 thru May 8.
- Sudduth mentioned that the College of Nursing owns the MSU Nursing Health Care Clinic, staffed by nurse practitioners, located in the Clinical Center; this is an alternate choice for us.
- Govoni reported that the current Health Care Coalition agreement expires on December 31, 2005.

VP for Contract Negotiations (Dan Chegwidden)

- Still waiting for the University to sign the new APSA contract before it is printed.

VP for Contract Administration (Jim Hensley)

- No written report due to recent illness.
- The first quarterly meeting with HR is scheduled for Friday, February 11 at 11:00am. Agenda items to include –
 - Re-organization of Departments - why isn't APSA being included in the planning
 - 24/7 on-call issue.
 - On-going theme of female staff with many, many years of service to the University being treated poorly.
 - Merit issues – Hankins/Flanigan have received the data they requested.
- Hensley reported that –
 - there is a group of five grievances moving to Step III. He would like to see them resolved so none of them go to arbitration.
 - he is investigating a group of supervisors who are paid just slightly more than those they supervise.
- Hensley asked Phillipich to report on recent issues that he has been involved with –
 - Phillipich briefly reported on Grievance 04-20 (five day suspension for gross negligence). Phillipich then made a motion to take Grievance 04-02 to arbitration, which was seconded by Siebert. Subsequent discussion revealed that Hankins/Flanigan recommend this grievance be taken to arbitration. Motion passed.

Treasurer (Andrew Verhage)

- Verhage reviewed the December 2004 financial reports, a copy of which was provided to each Board member present.
 - Balance as of 12/31/04 was \$218,282.06
- Verhage distributed and reviewed the audited financial report for last fiscal year.

Recording Secretary (Gavin Smith)

- No report.

Corresponding Secretary (Chas Cloutier)

- Newsletter just recently sent out.

Membership Secretary (Deborah Sudduth)

- Sudduth reviewed the December 2004 Membership report, a copy of which was e-mailed to each Board member last week; printed copies were also available.
 - 914 on the roster.
 - 4 members on lay-off.
 - Twelve (12) month average is 918.

Members Privilege:

- Oralee Rivet requested adoption rights language be included in contract negotiations next time. Currently there is not any adoption rights language in the contract like there is birth language.

Standing Committee Reports:

- Bylaws – no report.
- Grievance – Hensley commented that he is very disappointed with the opinion of the arbitrator in case number 543900178303 - Hankins/Flanigan recently mailed a copy of the Arbitration Opinion and Award to all Board members. Govoni will ask Hankins/Flanigan to review the finding at the next Board meeting.
- Finance – no report.

University Committee Reports:

- Anti-Discrimination Judicial Board – no report.
- All-University Traffic Committee (Mike Gardner) – Gardner reported on the following items from the last AUTC meeting -
 - Open meeting/forum scheduled for Thursday, February 17. Will review recommendations for the upcoming year.
 - Ramp 6 construction is scheduled to begin in a couple of weeks.
 - Bike routes on campus may change to make it safer for both bicyclists and pedestrians.

Unfinished Business:

- Hensley reported that the New Office Location committee is looking at space in the Eyde Building on Hagadorn Rd.

New Business:

- None.
- Announcements –
 - The next Board meeting is scheduled for 12noon on Tuesday, March 8 in the special dining room of the Kellogg Center State Room.

Adjournment:

- Motion made by Gardner, and seconded by Sudduth, to adjourn the meeting. Motion carried and the meeting was adjourned at 1:20pm.