

**MINUTES**  
**of the**  
**Executive Board Meeting**  
**Tuesday, January 11, 2005**

**Call to Order:**

- Meeting called to order by President Govoni at 12:05pm in the Holden Hall Hunt Club room.
- The following Officers and Directors were present –
  - Dan Chegwidden, Chas Cloutier, Michael Gardner, Lenny Govoni, Diane Mayers, Bob Nowicki, Troy Robertson, Sara Siebert, Gavin Smith, Deborah Sudduth, Sue Titus, Andrew Verhage.
- The following Officers/Directors had an excused absence –
  - Joe Garza, Jim Hensley, John Phillipich.
- The following guests were present –
  - Jayne Flanigan, Steve Frank, Dan Hankins, Richard Moore.

**Review/Approve Minutes:**

- Correction from the Finance Committee report at the December 2004 Board meeting: Probationary employees do receive all contractual raises.

**Report of Officers:**

President (Lenny Govoni)

- The Health Care Coalition will meet on January 12, 2005; agenda includes discussing upcoming health care negotiations.
  - There are some new members of the Coalition.
  - Govoni will inquire if the Coalition is able to bargain for improved dental coverage.
- MSU recently sent out a nation-wide RFP seeking a new provider to replace Midwest Dental.
  - Govoni commented that the dollar amount of the dental benefit coverage needs to be increased.
- MSU union presidents are scheduled to have dinner/discussion with President Simon in mid-February.
- The University is working with consultants to plan the College of Human Medicine move to Grand Rapids. Govoni will request an update when he meets with President Simon.
- The new health care prescription cards were provided to the subscriber only, and not the spouse. This is different from the previous HC prescription cards and Govoni will inquire as to why the change. Wayco will now have to spend additional time and money to send out cards separately for spouses.

VP for Contract Negotiations (Dan Chegwidden)

- Contract is all ready to go with all tentative agreements. The University needs to provide the Job Classifications and Levels list for the back of the contract, as well as the list of major academic units.

VP for Contract Negotiations – continued

- Hankins commented that they (Hankins & Flanigan) are experiencing some communication issues with the new Director of Employee Relations; he does not always return phone calls, etc.

VP for Contract Administration (Jim Hensley)

- Due to an excused absence, Hensley was not present to give a report.
- Siebert reported on some of the grievance and other issues she has recently been involved with.
- Moore reviewed the Pay Increase Percent chart, which prompted much discussion about how many APSA members did not receive the full amount of the recent contractual raise.
  - 10.3% of the membership (92 individuals) did not receive the 2% increase.
  - Moore will send the names of these individuals, including which department they are employed by, to Hankins & Flanigan. Hankins & Flanigan will contact these individuals to see if they are interested in taking any action.

Treasurer (Andrew Verhage)

- Verhage reviewed the November 2004 financial reports, a copy of which was provided to each Board member present.
  - Balance as of 11/30/04 was \$222,549.67
  - Verhage also reported on recent expenditures, and the need to move a couple more CD's to LAFCU.
  - Relevant to the recent contract raises, Verhage explained the HR Raise List for individuals who receive a non-contract raise.

Recording Secretary (Gavin Smith)

- No report.

Corresponding Secretary (Chas Cloutier)

- Next newsletter is almost ready.
  - Information about the upcoming elections will be included.
    - FYI – the following Director positions expire at the end of September 2005: Gardner, Phillipich, Siebert, Titus.

Membership Secretary (Deborah Sudduth)

- Sudduth reviewed the November 2004 Membership report, a copy of which was e-mailed to each Board member last week; printed copies were also available.
  - 919 on the roster.
  - 5 members on lay-off.
  - Twelve (12) month average is 918.

**Members Privilege:**

- None

**Standing Committee Reports:**

- Bylaws – no report.
- Grievance – no report.
- Finance – no report

**University Committee Reports:**

- Anti-Discrimination Judicial Board – no report.
- All-University Traffic Committee (Mike Gardner) – no report.

**Unfinished Business:**

- None

**New Business:**

- None
- Announcements –
  - The next Board meeting is scheduled for 12noon on Tuesday, February 8 in the Holden Hall Hunt Club room.
  - Due to spring break issues, the March Board meeting will be held in the special dining room of the Kellogg Center State Room. The meeting is scheduled to begin at 12noon.
  - The next semi-annual meeting is scheduled for 12noon on Thursday, April 21 in Breslin Center meeting rooms B, C & D.

**Adjournment:**

- Motion made by Gardner, and seconded by Sudduth, to adjourn the meeting. Motion carried and the meeting was adjourned at 1:04pm.