

ADMINISTRATIVE PROFESSIONAL SUPERVISORS ASSOCIATION

MINUTES of the August 12, 2003 Executive Board Meeting

Call to Order:

- Meeting called to order by President Lenny Govoni at 12:07pm in the private dining room in the Kellogg Center State Room.
- The following Officers and Directors were present –
 - Dan Chegwiddden, Rick Church, Joe Garza, Lenny Govoni, Richard Moore, Bob Nowicki, John Phillipich, Troy Robertson, Sara Siebert, Gavin Smith, Deborah Sudduth, Andrew Verhage.
- Absent (excused) - Chas Cloutier, Michael Gardner, Jim Hensley.
- Guests – Dan Hankins, Jayne Flanigan, Diane Mayers, Dee Metas, Sue Titus.

Approve Agenda:

- The following items were added to Unfinished Business –
 - By-laws
 - Office Machine report
 - ANGEL
 - Member's e-mail address
- Motion made by Lenny, seconded and approved, to approve the agenda.

Report of Officers:

President (Lenny Govoni)

- Blue Cross/Blue Shield and Sparrow have reached an agreement. Details forthcoming.
- Lenny reported on the August 7th Employee Assistance meeting with the other Union presidents and Dr. Alexander to review/discuss current and future changes with the program.
 - Tom Helma no longer coordinates the EAP – Lisa Davidson has been hired with 65% of her duties as the EAP coordinator.
 - The Employee Assistance Advisory Committee will continue to oversee the EAAP program.
 - We will continue to monitor the activities of the EAP, If not pleased with the program under Dr. Alexander will ask the coalition to bargain for a better program/change.
 - Will meet again in November.
- Lenny conveyed the following report on retirees from Wayne Cass –
 - There is a large difference in premiums for retirees vs. current employees.
 - We can not bargain for retirees.
 - The U. has changed the existing agreement with retirees – has come up with a “transitional” plan that will be imposed on all current retirees.
 - The coalition does not have adequate funds to fight this in court.
 - Coalition will meet on August 13 to discuss this and other issues.

VP for Contract Negotiations (Dan Chegwidden)

- Dan thanked the negotiating team for their efforts so far.
- Second draft of the contract proposals finalized this morning. Hankins & Flanigan proposed new language.
 - If Board members, not on the negotiating team, desire a copy of this second draft they need to contact Hankins & Flanigan for a copy (Dan desires to limited the number of copies circulating).
- First negotiation session will be held on August 26 – APSA will present its proposal at that time.

VP Contract Administration (Jim Hensley)

- Jim was absent and therefore no report.
- Jayne Flanigan presented a brief overview of an issue that did not have any resolution at Step III.
 - Deborah made a motion, which was seconded and approved, to approve out legal council going to arbitration.
- Lenny made a motion, which was seconded and approved, to excuse Jim Hensley from this board meeting.

Treasurer (Andrew Verhage)

- Drew reviewed the June financial reports, a copy of which was provided to each Board member.
 - Balance as of 06/30/03 was \$216,065.58.
 - Drew also reviewed the two year history of APSA Expense and Income.
 - > Running at a steady state. If APSA experiences any large expenses that exceed the current average amount then we may need to dip into our saving account.
 - Drew is getting a quote from the Chapman Agency for DNO insurance to cover APSA in case Board members failed to perform or mishandled their duties.

Membership Secretary (Deborah Sudduth)

- Deborah reviewed the June 2003 membership report, a copy of which was presented to each Board member.
 - 908 on the APSA roster
 - Twelve (12) month average is 907.

Corresponding Secretary (Chas Cloutier)

- Chas was absent and therefore no report.

Recording Secretary (Gavin Smith)

- Nothing to report.
- Corrections for the 2003 minutes – Deborah makes the deposits for APSA (not Troy).
- Motion was made by Govoni, seconded, and approved to accept the corrected Executive Board meeting minutes of July 2003.

Members Privilege:

No comments

Standing Committee Reports:

- Bylaws – no report.
- Finance – no report.
- Grievance – no further report.

University Committee Reports:

- Anti-Discrimination Judicial Board (Deborah Sudduth)
- All-University Traffic Committee (Mike Gardner) – no report.
- Distinguished Staff Awards (Joe Garza/interim representative) – no report.

Unfinished Business:

- Lenny discussed the upcoming Board retreat.
 - Will be held immediately following the September Board meeting.
- Deborah presented two quotes for a new copy machine.
 - She will get additional information and report back to the Board.
- Richard provided details of ANGEL.
 - All Board member are signed up and should check it out.
- Richard will e-mail each Board member a list (Excel spreadsheet) of approximately 60 APSA members – we need to get e-mail address of each member on our list.
- Jayne Flanigan reported that Jim Hensley has indicated that some APSA members are questioning why APSA is not participating in the Mediation Program.
 - Much discussion about whether or not we should put an article in the next newsletter – the consensus was NO.
- Deborah indicated she has spoken with Barbara Harrison-King about helping out in the office. Barbara currently out of the country – Deborah will follow up once Barbara returns later in August.

New Business:

- None

Adjournment:

- The next Executive Board meeting is scheduled for Tuesday, September 9 in the Holden Hall Hunt Club room.
- Meeting adjourned at 1:30 pm.