

**MINUTES  
of the  
June 10, 2003  
Executive Board Meeting**

**Call to Order:**

- Meeting called to order by President Lenny Govoni at 12:05pm in the private dining room in the Kellogg Center State Room.
- The following Officers and Directors were present –
  - Dan Chegwidden, Rick Church, Chas Cloutier, Michael Gardner, Lenny Govoni, Jim Hensley, Richard Moore, Bob Nowicki, John Phillipich, Troy Robertson, Sara Siebert, Gavin Smith, Deborah Sudduth, Andrew Verhage.
- Absent - Joe Garza.
- Guests – Diane Mayers, Sue Titus.

**Report of Officers:**

President (Lenny Govoni)

- Lenny reminded everyone about Sam Baker's retirement reception beginning at 3:00pm on June 30 in the Kellogg Center.
- Tuition increase (9.9% this fall and another 2% next summer) was front page news as expected. Lenny indicated there still could be more budget cuts forthcoming.

VP for Contract Negotiations (Dan Chegwidden)

- Negotiation team recently met to develop a working draft of accumulated thoughts and ideas. Next meeting scheduled for June 24 and will include Dan Hankins and Jayne Flannigan. The list will be refined and prioritize and Dan Chegwidden will present it at the July board meeting.
- Negotiations will begin in August.
- Lenny commented that we do not want to get locked into too long of a contract period like what happened with one of the other bargaining units.

VP Contract Administration (Jim Hensley)

- Jim began by reviewing the Grievances portion of his written report, a copy of which was provided to each Board member.
  - Reported on grievances 02-01, 03-02, 03-03 & 03-04.
  - Seven new contacts during the last month.
- Jim commented that he received very few calls during May regarding layoffs.

Treasurer (Andrew Verhage)

- Drew reviewed the April financial reports, a copy of which was provided to each Board member.
  - Balance as of 04/30/03 was \$219,551.33
  - Not much activity during the past month.
- Need to have someone other than Drew deposit checks to the APSA account - details will be worked out.

Treasurer - continued

- Drew presented an update on the Board bonding issue -
  - Each Director has to be functionally assigned to at least one committee.
  - The Finance committee is planning to meeting to discuss the above, and other issues.
  - Need to include this new requirement in the SOP manual.
- Troy Robertson volunteered to serve on the Finance committee.

Membership Secretary (Deborah Sudduth)

- Deborah reviewed the April 2003 membership report, a copy of which was provided to each Board member.
  - 914 on the APSA roster.
  - Twelve month average is 904 members.
- Deborah reported all delinquent payers will be paying.

Corresponding Secretary (Chas Cloutier)

- The next newsletter will be mailed in July and will contain a list of the APSA members who recently received a University Service Award. Congratulations to all of them.

Recording Secretary (Gavin Smith)

- Nothing to report.
- Corrections for the May 2003 minutes –
  - Guests: Diane's last name is spelled Mayers and Emily's last name is spelled Zoeller.
- Motion was made by Govoni, seconded, and approved to accept the corrected Executive Board meeting minutes of May 2003.

**Members Privilege:**

- Deborah Sudduth commented on the good job Jennifer McManus did with the elections and thanked her for all her help.

**Standing Committee Reports:**

- Bylaws – no report.
- Finance – no report.
- Grievance – no further report.

**University Committee Reports:**

- Anti-Discrimination Judicial Board (Deborah Sudduth)
  - Deborah gave a brief description on how the ADJB works including the fact that it reports directly to the University president.
- All-University Traffic Committee (Mike Gardner) – no report.
- Distinguished Staff Awards ( ) – no report.

**Unfinished Business:**

- Need to move forward with sorting the files in the office – Lenny will begin this project on June 24. Deborah will talk with Barbara Harrison-King about assisting. Barbara will probably need assistance from a Board member when she sorts.
- Lenny mentioned that the office photocopier needs to be repaired. May need to purchase a new unit if the existing copier is in real bad shape.

**New Business:**

- Lenny will be away for the July Board meeting; Dan Chegwidden will Chair the meeting.
- Rick Church asked if the Board semi-annual retreats should be included on the APSA Yearly Calendar. Discussion followed, but no consensus reached.

**Adjournment:**

- The next Executive Board meeting is scheduled for Tuesday, July 8 in the private dining area in the Kellogg Center State Room.
- Meeting adjourned at 1:10 pm.