

MINUTES
of the
October 24, 2002
Semi-Annual Meeting

Call to Order

- Meeting called to order by President Govoni at 12:12pm.
- The following Officers and Directors were present –
 - Dan Chegwiddden, Chas Cloutier, Michael Gardner, Lenny Govoni, Jim Hensley, Richard Moore, Bob Nowicki, John Phillipich, Troy Robertson, Sara Siebert, Gavin Smith, Andrew Verhage.
- Absent - Rick Church (excused), Deborah Sudduth (excused), Joe Garza (excused).

Report of Officers

President (Lenny Govoni)

- Lenny briefly commented on the ‘state of the University’ – possible 5% budget reduction next year. It will most likely be a few years before things get better.
- The Health Care Coalition, which meets monthly with Sam Baker and his team, has looked at the economic trend line – it indicates there are regional problems with in the state of Michigan.
- Lenny reported he has reviewed the MSU FSA (Flexible Spending Account) handout and the upcoming ‘open enrollment’ information – it’s a good deal for those with higher health care expenses.
- Flue shot clinics coming up in November at the Physical Plant building and the main library.
- Bargaining units update – 1585 voted to extend their existing contract, and 999 is just in the beginning phase of negotiations.
- Regarding the upcoming APSA negotiations - there is a possibility we may ‘go after’ better dental coverage.
- Lenny discussed the total review of all our bylaws and along development of a standard operating procedures (SOP) manual for the Board. The overall goal is bring our bylaws up to date and to notate the specific duties and responsibilities of each Board member.

VP for Contract Administration (Jim Hensley)

- Jim reviewed the past six months summary report –
 - 49 - Member contacts
 - 03 - Grievances settled prior to arbitration
 - 05 - Active grievances
 - 03 - Special conferences

VP for Contract Administration (Jim Hensley) - continued

- One grievance was due to a noogie incident, for which Jim offered the following advice to all APSA members – “Keep your hands to yourself”.
- Jim commented on the following ‘trends’ he has been seeing –
 - New administrators reorganizing departments with high impact for some members .
 - Questions regarding reclassifications (both upward and downward) are more frequent.
 - Continued pressure on probationary employees relating to extensions and terminations.
- In closing, Jim reminded everyone to feel free to call him if you are involved in reorganization and/or workload issues that you deem are a problem.

VP for Contract Negotiations (Dan Chegwidden)

- Dan spoke about the upcoming negotiations –
 - He is pleased with the ‘process’ of heading into negotiations.
 - Dan has put out a “Call to submit ideas for negotiations”. He requests all members contact him with issues and/or ideas, relating to quality of life issues only, to take to the negotiation table.
 - He also indicated the need for a seventh member for the negotiations team – is looking for a female from the academic side of the university.
- Dan commented on his expectations for the upcoming negotiations –
 - University to step forward and work with us.
 - Improved educational benefits.
 - Our negotiations team goes in with an attitude – People Matter!
 - Each and every APSA member also has an attitude!

Treasurer (Andrew Verhage)

- Drew reviewed the financial reports – he deems our financial situation to be very healthy.
 - Balance as of September 30, 2002 was \$221,634.63
 - The line item of printed communications has increased due to printing the new contract and our new/improved newsletter.
- A motion was made, seconded and approved to accept the Treasurers report.
- Drew commented that due to our healthy financial situation there is no need to increase dues.
- He also mentioned that we are professionally audited every year by an independent accounting firm (Warmels Comstock & Boss).

Membership Secretary (Deborah Sudduth)

- No report

Corresponding Secretary (Chas Cloutier)

- Chas indicated he will be spending extra time working on further developing the APSA web page.
- Public Service Consultants (PSC) has been/will be writing articles for our newsletter.

Recording Secretary (Gavin Smith)

- Nothing to report.

Members Privilege

- Nothing specific at this point – members have been asking questions and making comments throughout the meeting.

Standing Committee Reports

- Bylaws
 - No further report.
- Finance
 - No further report.
- Grievance
 - No further report.

University Committee Reports

- Anti-Discrimination Judicial Board
 - No Report
- All-University Traffic Committee
 - No Report
- Distinguished Staff Awards
 - No Report

Unfinished Business

- None

New Business

- None

Adjournment

- Meeting adjourned at 1:11pm